

**COKE CENTRAL APPRAISAL DISTRICT BOARD
CONFERENCE ROOM
13 E. 7TH STREET
ROBERT LEE, TEXAS 76945**

DECEMBER 13, 2022

On Tuesday, December 13, 2022, at 5:30 PM a business meeting of the Coke Central Appraisal District's Board of Directors was held.

The following members, constituting a quorum, were present and voting:

Paul Williams	Chairman
Cole Bosworth	Board Member
Tom Dean	Board Member

The following members were absent:

Josie Dean	Secretary
Ryan Webb	Member
Erin Oleksiuk	Member

The following appraisal district staff members were present:

Luke Robbins	Chief Appraiser
Gayle Sisemore	Deputy Chief Appraiser

Also present:

Tommy Sisemore

Board Chairman, Paul Williams, called the meeting to order at 5:31 PM with an announcement that a quorum of board members is present, that the meeting has been duly called, and that notice of the meeting has been properly posted in accordance with the Texas Open Meetings Act. Texas Gov. Code 551.

Paul Williams opened the meeting with the Invocation.

There were no public comments.

Williams moved to Items for Action

Motion to approve the 2023 holiday schedule, by Cole Bosworth, second by Tom Dean. Vote: 3-0

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Robbins stated that there needed to be a motion to correct the signature cards at Robert Lee State Bank as follows:

Account:50857 remove: Charles Sonnenberg, Patsy Dunn & Gayle Sisemore

add: Luke Robbins & Josey Dean

Account:50814 remove: Gayle Sisemore

add: Luke Robbins & Josey Dean

Account:50822 remove: Gayle Sisemore

add: Luke Robbins & Josey Dean

That motion was made by Paul Williams, second by Tom Dean. Vote: 3-0

Robbins discussed the members of the Ag Advisory Committee stating the current members are Mark Duncan, John Jacobs, Lee Hortenstine, Wayne McCutchen and Waldon Millican. Robbins then requested the advice and consent of the board to appoint those members to the 2023 Ag Advisory Committee. A motion was made by Tom Dean to give the boards consent to the chief appraiser's selections of the members of the Ag Advisory Committee for 2023. Second by Cole Bosworth. Vote: 3-0

Robbins presented the financial report to the board and presented the bank statements and the budget balance sheet. He pointed out one inconsistency was due to a missed quarterly payment to Pritchard & Abbott INC. that had been paid with the 4th quarter payment giving the appearance of an overpayment in October on the budget sheet.

Robbins discussed the ARB appointment process with the board saying that responsibility was now that of the District Judge to appoint the ARB and select the chairman and secretary to preside over the Appraisal Review Board.

Robbins called upon Mrs. Gayle Sisemore to present the final findings of the 2021 MAP review performed by the Property Tax Division of the State Comptroller's office. Mrs. Sisemore stated, with much jubilation, that the PTD had sent a letter to her and the board stating that Coke Central Appraisal district was in 100% compliance with the 2021 MAP review.

Robbins stated that there was time reserved in the agenda for an executive session for the board to discuss the chief appraiser's annual review. Paul Williams stated he didn't see the need for discussion in executive session and the board proceeded with the annual review in open session.

There were no matters of executive session to act upon.

Paul Williams made a motion to adjourn at 5:51 PM, second by Tom Dean, Vote: 3-0