

**COKE CENTRAL APPRAISAL DISTRICT BOARD
CONFERENCE ROOM
13 E. 7TH STREET
ROBERT LEE, TEXAS 76945**

On Thursday, September 28, 2023, at 5:30 PM a Public Hearing of the Coke Central Appraisal District's Board of Directors was held to discuss and adopt the 2024 Operating Budget.

The following members, constituting a quorum, were present and voting:

Paul Williams	Chairman
Cole Bosworth	Board Member
Tom Dean	Board Member
Erin Oleksiuk	Board Member

The following members were absent:

Ryann Webb	Board Member
Josie Dean	Secretary

The following appraisal district staff members were present:

Luke Robbins	Chief Appraiser
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Board Chairman, Paul Williams, called the meeting to order at 5:30 PM with an announcement that a quorum of board members is present, that the meeting has been duly called, and that notice of the meeting has been properly posted in accordance with the Texas Open Meetings Act. Texas Gov. Code 551.

Paul Williams opened the meeting with the Invocation.

There were no public comments.

Williams moved to Items for Action

Chief Appraiser Luke Robbins presented the 2024 Operating Budget. He states that there no changes to the budget form the previous budget workshop. Chairman Williams made a motion to approve and adopt the 2024 Operating Budget, a second by Cole Bosworth, vote- 4-0.

Robbins presented to the board a contract for real estate appraisal services from Pritchard & Abbott Inc. The contract provides real estate appraisal services for a three-year term 2024 \$40,000,2025 \$41,200 and 2026 \$42,400. A Motion was made by Tom Dean to approve the contract, a second by Erin Oleksiuk. Vote 4-0

Robbins submitted the 2024 District Holiday Schedule to the board stating that since the office is located in the Coke Couty Courthouse, the district follows the county's schedule. A motion was made by Erin Oleksiuk to approve the 2024 holiday schedule, a second by Tom Dean, Vote 4-0

Robbins discussed the procedure to appoint the agriculture advisory member. He stated that the members are appointed by the Chief Appraiser with the advice and consent of the Board of Director. He presented the list of desired members: Mark Duncan, John Jacobs, Lee Hortenstrine, Wayne McCutchen and Waldon Millican. A motion was made by Tom Dean to grant consent to Robbins for the appointments, a second by Erin Oleksiuk vote 4-0

The board discussed the biennial election to appoint board members for the 2024-2025 terms

There was no information to be shared for the financial report.

A motion to adjourn was made by Erin Oleksiuk at 5:56 PM

Board Member

Board Member